

Glens Falls Family YMCA 2010 Camp Chepontuc Handbook

Day Camps, Gymnastics & Performing Arts, and Sports & Specialty



YMCA

We build strong kids,
strong families, strong communities.

Glens Falls Family YMCA
600 Glen Street, Glens Falls, NY 12801
518.793-3878
www.glensfallsymca.org

Camp Director: Zack Mazza

Camp Arrival & Dismissal

- An adult (age 18 and up) must sign the child in at drop-off. Allow for extra time on the first day of each session. There will be a sign in front of the YMCA that indicates the drop-off location for each camp.
- A parent, guardian, or adult (age 18 and up) designated on the pick-up authorization, must sign out the child at pick-up (PHOTO ID REQUIRED). Please submit a copy of custodial arrangement if necessary.
- Those without photo ID, or persons not noted on the pick-up authorization WILL NOT be permitted to pick-up a child under any circumstances.
- If a child is not picked up by camp closing, there is a \$15 fee for the first 15 minutes and \$5 for each additional 5 minutes. Every attempt will be made to contact either the parent or the emergency numbers. If the parent has not contacted us - or the persons at the emergency number cannot be reached, the local authorities will be called to locate the parent or guardian.
- Camps run from 9am-4pm unless otherwise indicated.

**Sign in and Sign out will be at the YMCA Member Service Desk
between the hours of 9:30am & 3:30pm**

Sign-In Locations 7:30am-9:30am*

**Please note that camp begins at 9am. Camp sign-in & sign-out will be held at the Member Service Desk between the hours of 9:30-3:30*

Day Camp Chippy (3-5 years)

Rain or Shine – Sign in will be in the YMCA preschool room.

Five Tribes Day Camp (6-14 years)

Good Weather – Sign in will be in the front baseball field next to the YMCA.

Rain – Sign in will be held on the Patio on the north side of the building next to the track.

Sports Camps

Good Weather – Sign in will be in the front field (between the parking lot & Rt. 9)

Rain – Sign in will be in the YMCA Racquetball courts

Gymnastics & Performing Arts Camps

Rain or Shine – Sign in will be at the back entrance of the YMCA (park in back parking lot)

Sign-Out Locations 3:30pm-6:00pm*

**Please note that camp ends at 4pm. Camp sign-in & sign-out will be held at the Member Service Desk between the hours of 9:30-3:30*

Day Camp Chippy (3-5 years)

Rain or Shine – Sign out will be in the YMCA preschool room.

Five Tribes Day Camp (6-14 years)

Good Weather – Sign out will be in the back baseball field next to the YMCA.

Rain – Sign out will be held on the Patio on the north side of the building next to the track

Sports Camps

Good Weather – Sign out will be in the front field (between the parking lot & Rt. 9)

Rain – Sign out will be in the YMCA Racquetball courts

Gymnastics & Performing Arts Camps

Rain or Shine – Sign out will be at the back door of the YMCA (park in back parking lot)

Camper Code of Conduct

It is the goal of the YMCA to provide a healthy, safe, secure environment for all camp participants. The YMCA teaches the core values of honesty, caring, respect, and responsibility.

Children who attend camp are expected to follow the Code of Conduct and to interact appropriately in a group setting.

Code of Conduct:

Follow the YMCA four core values of honesty, respect, caring and responsibility.

- We are all **responsible** for our actions.
- We **respect** each other and our environment.
- **Honesty** will be the basis for all relationships and interactions.
- We will **care** for ourselves and those around us.
- No use of profanity, offensive language or name-calling will be tolerated.
- No physical aggression, e.g. hitting, kicking, pulling, fighting, spitting, etc.
- Be enthusiastic, thoughtful, open-minded, and involved.
- Treat others as you would like to be treated.
- Listening & paying attention are mandatory for a safe and fun camp.
- Respect others using YMCA facilities, e.g. YMCA members and program participants.
- Complete respect for all equipment, facilities, and grounds is expected.

Disciplinary Procedures

When a CAMP participant does not follow the Code of Conduct, we may take the following steps:

1. Staff will redirect the child to more appropriate behavior.
2. The child will be reminded of the behavior guidelines and camp rules, and a discussion will take place.
3. The Camp Director will be notified of the problem and will meet with the child.
4. If the behavior persists, a parent will be notified of the problem.

5. If a problem persists and a child continues to disrupt the Camp program, the YMCA reserves the right to suspend or remove the child from camp. If this were to happen, **the YMCA will not grant a credit or refund** for any camp payments.

**If a child's behavior, at any time, threatens the immediate safety of that child, other children, or staff, the parent may be notified and expected to pick up the child immediately.*

The following behaviors are not acceptable and may result in the immediate and indefinite suspension of a camp participant:

- Behaviors that endanger the health and safety of children and/or staff, volunteers and members.
- Stealing or damaging YMCA, off-site, or personal property.
- Leaving the camp program without permission.
- Continuous disruption of the program with consistent disrespect.
- Refusing to follow the behavior guidelines and/or camp rules.
- Acting in a lewd manner.

No Refunds will be issued for campers who are suspended or expelled.

Children who are suspended, expelled or whose illness prohibits participation must be picked up from camp within 60 minutes of notification.

The Glens Falls Family YMCA reserves the right to modify, repeat, accelerate steps or not use the outlined processes as the situation demands.

The YMCA Summer Camp prohibits the use of cell phones, personal listening devices, personal game devices, and paging devices. The use of these items is disruptive to camp. Such devices will be confiscated and only returned to a parent/guardian.

The Glens Falls Family YMCA is not responsible for loss or theft of personal property.

FIELD TRIPS

Field trips will be scheduled throughout the camp season. Parents will be notified in advance of upcoming field trips and if any additional fee applies. Off-site transportation is provided by local school or charter buses. Campers that do not exhibit appropriate behavior during field trips may be ineligible for participation in future events.

Please remember that we require children to wear their camp T-shirt on field trip days.

Campers With Medication

A Permission to Facilitate the Self Administration of Medication form must be completed before medication can be accepted. This form is available on the back of this page and at the YMCA front desk.

Medication must be in the original container with its original label.

Container can only contain dosages needed for that camp day.

Containers, Epi-pens, inhalers, etc., must go home with the parent/guardian each day at pick-up.

No over the counter medications can be used without written instructions from a physician.

We cannot accept medication for campers who cannot self-administer their own Medication.

Glens Falls Family YMCA

Parent Permission to Facilitate Self-Administration of Medication

Parent Permission to Facilitate Self-Administration of Medication
(Medication must come in a safety-cap container with the original prescription label on it)

Child's Name _____

Date _____ Name of Medication _____

Date Prescribed _____

I, _____, (parent or guardian) give permission to the

Glens Falls Family YMCA Summer Camp staff to facilitate self-administration of

_____ (dose) of _____ (name of medication) to my

child, _____ (name of child) at approximately _____

_____ (time[s], dose due) on _____ (dates and

days) for _____ (reason for medication).

Possible side effects to watch for with this medication include:

The name and phone number of the prescribing physician:

Name _____

Phone Number _____